



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	VVM's G. R. Kare College of Law
• Name of the Head of the institution	Dr. Saba V. M. Da Silva
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08322722544
• Mobile no	8275540890
• Registered e-mail	principal.grkcl@vvm.edu.in
• Alternate e-mail	officegrklaw@vvm.edu.in
• Address	Tansor-Comba
• City/Town	Margao
• State/UT	Goa
• Pin Code	403601
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12 (B)
• Name of the Affiliating University	Goa University
• Name of the IQAC Coordinator	Dr. Goretti Simoes
• Phone No.	08322722546
• Alternate phone No.	08322722544

• Mobile	9881736656
• IQAC e-mail address	iqac.grkcl@vvm.edu.in
• Alternate Email address	officegrklaw@vvm.edu.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.grkarelaw.edu.in/new/wp-content/uploads/2023/03/AQAR-2021-22.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.grkarelaw.edu.in/new/wp-content/uploads/2022/10/Academic_terms_B.A_L.L.B_L.L.B_L.L.M-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.78	2021	23/02/2021	22/02/2026

6.Date of Establishment of IQAC 05/02/2013

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
LAW	SAKSHAM PROJECT	Goa Institute of Public Administration and Rural Development	2022	80000

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year

2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

Yes

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Initiation of Saksham Project on disability taken up by the Institution in association with its MoU Partner Goa Institute of Public Administration and Rural Development (GIPARD) In order to facilitate research in the Institution, college has Established Research & Development Cell for organizing FDP's on research oriented topics. Exposure of the Students to various practical components such as Moot Court, Social Outreach, Jail visits, Legal Aid to deserving and needy stakeholders of the society. Organizing Training for Administrative Staff of the sister institutions within the campus through Teaching Learning and Educational Technology Cell (T-LET) The process of facilitation of admission, administration, effective communication, all the money transactions through e-governance. In order to facilitate research in the Institution, college has Established Research & Development Cell for organizing FDP's on research oriented topics. Exposure of the Students to various practical components such as Moot Court, Social Outreach, Jail visits, Legal Aid to deserving and needy stakeholders of the society. Organizing Training for Administrative Staff of the sister institutions within the campus through Teaching Learning and Educational Technology Cell (T-LET)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Teachers Training	Conducted FDPs for facilitation of teachers Training such as capacity building symposium for startup, academia and industry on the topic
Undertaking Minor research project	Project SAKSHAM undertaken in association with GIPARD for dissemination of knowledge among persons with disabilities and related stakeholders
Upgradation of staff room and related Infrastructure	The staff room with separate carrels for teaching staff was made functional and operative
Exposure to the students to the industry/ Practical teaching-learning	Students were given wide exposure through High Court visits, working with NGOs such as SAKHI-One stop center, SANGATH, and practicing advocates as also other educational visits through Moot court, legal aid and client counseling competitions.

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Council body of the college	14/10/2023

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	04/03/2024

15. Multidisciplinary / interdisciplinary
<p>The Institution integrates in its curriculum the objectives of the National Education Policy (NEP) to achieve a holistic development of its learners. This academic year, the Institution has strived hard to enable the faculty to lend their inputs in framing the curriculum more particularly, revamping the age old traditional syllabi and undertaking changes in the existing framework. This has been initiated at the instance of the Board of Studies (BoS) Law, wherein there was a joint faculty deliberations undertaken to achieve the vision of the NEP. The Institution strives to provide a more conducive atmosphere through negotiations, simulation exercises, Lok Adalat visits, visit to Government bodies such as the Collectorate, Registration Departments and Courts and seeks to promote a multidisciplinary and interdisciplinary approach to its learners by giving a practical exposure to them. In the BALLB Programme (aided) the University in its syllabi offers non law courses such as General English I and II, Special English (wherein Portuguese language has been offered as an option along with English), History, Political Science, Economics along with the law courses, thus bringing into its ambit a multidisciplinary and interdisciplinary approach towards the study of law. Likewise, the Institution has a Certificate programme in Portuguese language with legal inputs that has already completed 5 successful courses benefiting almost 20 interested students (both internal as well as external learners). The Institution has adopted a novel idea of disseminating information to the other faculty members on various aspects of teaching learning conducted by DHE on NEP and other related topics. This helps the Institution to plan its activities in sync with the NEP, though there is an uncertainty as to whether NEP applies to law colleges or not. The CBCS has not been implemented in the undergraduate programmes but as regards, the Post graduate Programme in law (LL.M), the CBCS system adopted by the Goa University facilitated the re-designing of the curriculum to include multidisciplinary/interdisciplinary courses (through electives) which gave a lot of flexibility for the learners to choose the courses which interests them. Likewise, as an affiliated college, through its Board of Studies (BoS) are initiating the introduction of the CBCS system even to the undergraduate programme with effect from the academic year 2024-25.</p>

16. Academic bank of credits (ABC):
<p>As was the case for the academic year 2021-22, the implementation of the ABC requires proper guidelines from the Goa University to which the Institution is affiliated as well as from the Directorate of Higher Education (DHE), Government of the state of Goa which provides grant-in-aid to the B.A.LL.B programme, the LL.B (degree) and LL.M being self financed. The DHE has already commenced this process and will come into effect from the time the CBCS comes into force. The database of students which have joined the law programme in order to maintain a digital repository of credits earned by the learner in the said programme will have to be drawn and effective monitoring of the entire process</p>

is also required which has to be backed up by a proper technical support along with guidance, so that the choice of credits taken up by the learner is effectively maintained and credits earned by the student previously can be forwarded once the learner re-enters into the programme chosen. The Institution which is affiliated to the Goa University has not commenced the CBCS system, hence the creation of Academci Bank of Credit therefore remains in abeyance, to be undertaken once the CBCS commences, thereby living up to the objectives and mission of the NEP, 2020.

17.Skill development:

The mission of the Institution is to ensure excellence in legal education and to ensure the learners explore more wider aspects then just restricting their study towards academics. Thereby contributing towards a more holistic learning. The skills such as debates, elocution, painting, singing, acting, as also negotiation skills, and sports are aptly rated in the form of various competitions of the cells, clubs of the Institution. The learners going well are also rewarded with cash prizes and merit certificates. The students horn their skills also through Legal aid clinics and NSS activities wherein they reach out to the needy and downtrodden thereby developing their personality and nurturing their skills. Skill development is one of the most important objective that the institution seeks to achieve and in turn is supported by its alumni association, PTA association as well as its several MoU partners and collaborators.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian knowledge system has to integrated in the curriculum as also into the field of teaching-learning especially through the use of online resources. The institution through the DHE and Goa University has participated in DISHTAVO project wherein the faculty has to teach the learners online in Konkani language. The faculty has done several recordings in Konkani and has ensured that there is a proper blend of the Indian Knowledge system into the academics. The Institution offers courses in the form of teaching the course of Portuguese language which is offered alongside English in the B.A.LL.B undergraduate programme. It has seen a good number of learners opting for the same. Likewise the Institution through it MoU partners have undertaken to conduct online programmes on Indo-European courses and Certificate course in Portuguese language with legal inputs which are ongoing annual programmes. However, the mode of conduct of such programmes are both online as well as offline. The Institution also organizes various cultural activities and celebrates communal harmony week annually to integrate Indian culture into legal education. The observation of national festivals such as Ganesh Chaturthi, Deepawali, Christmas, Eid is also observed by the staff and student community of the Institution. On the Republic day the Preamble is read and the national integration programmes are conducted in the national language. The Institution through its small initiatives tries to integrate Indian Knowledge into the legal system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institution through its outcome based education focuses on the measurement of the students' performance at the end of the law degree programme. The Institution offers the five year LL.B integrated law degree programme, the three years degree programme, the two year Masters Programme and has students' enrolled at the established Research Center offering the Ph.d Programme. The Institution strives to focus on Outcome based education (OBE). The Programme Outcomes, Course Outcomes and Programme Specific Outcomes are prominently displayed at the Institutional website. In addition to this, the faculty members communicates the outcomes to the learners whilst learning. The Outcomes are presented in the lesson plan which is documented by the Head of the Institution. From the learning perspective of the teacher who is considered as a co-learner, a Faculty Development Programmes (FDP) were undertaken by the Internal Quality Assurance Cell (IQAC) to abreast the faculty of the various modes of their attainment. In addition to the knowledge imparted in the classrooms, a holistic development of the learner like experiential learning, discussion-based learning, practical learning, group discussions, brainstorming, role plays, field-based learning like visits to Courts, Jail Visits are imparted which caters to promote constructive learning and active involvement of learners to achieve the pre-defined goals. The teacher therefore does not merely remain as a transmitter of information but acts as a facilitator, counsellor, mentor, course designer, content creator, ICT expert, evaluator, reflective practitioner and a life-long learner.

20.Distance education/online education:

Distance learning or Distance Education , e-learning, online learning is considered a form of education wherein the teachers and their learners are separated physically during the course of imparting knowledge/information. This form of teaching-learning involves massive use of technology to facilitate the student-learner connection. Since the Institution is not an autonomous body and is affiliated to the Goa University as well as the Directorate of Higher Education (DHE), this mode of imparting knowledge is not followed. The Institution abides by all the rules, regulations, circulars, notifications and above all the statutory requirements of the Parent body, namely the Goa University.

With the exception of the Special Ordinance (OS 1) of the Goa University which was in force for the last two years, to provide knowledge to the learners through an online mode, the imparting of such form is not followed. However, the Institution has made efforts through its MoU partners to facilitate learning through online lectures delivered by experts from Portugal, Brazil as so on. Likewise, Crises Control International Competition (CCIC) was also organized successfully by the Institution through the virtual mode. Thus, wherever possible the Institution strives to impart legal education through the online mode.

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	144
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File Description	Documents
Data Template	View File

2. Student

2.1 Number of students during the year	478
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	72
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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	121
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File Description	Documents
Data Template	View File

3. Academic

3.1 Number of full time teachers during the year	21
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File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	21
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File Description	Documents
Data Template	View File

4. Institution

4.1 Total number of Classrooms and Seminar halls	17
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4.2 Total expenditure excluding salary during the year (INR in lakhs)	83.36439
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4.3 Total number of computers on campus for academic purposes	62
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Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution being affiliated to Goa University strictly adheres to curriculum designed by the BoS in Law and plans for its effective implementation and delivery. The senior faculty of the institution as members of the Board of Studies (BoS), engage in planning and revision of curriculum. The syllabus is available to the students through university and institution's website, library and prospectus.

Faculty meetings are held at the beginning of the academic year to formulate the academic plan, to ensure effective implementation of the curriculum in respect of curricular and co-curricular aspects. This is done through classroom lectures, seminars, workshops by having equitable distribution of workload in respect of theory and practical components and also through activities of committees, clubs and cells.

The teachers prepare teaching plans in their respective subjects/courses and the same is scrutinized by the Head of the Department (HoD) and ensures its effective implementation. Periodic review of the curriculum implementation is carried out so as to ensure its compliance.

In addition to regular teaching, the process of curriculum implementation is supplemented with 'GRK Master Class' and 'GRK Talks', seminars, webinars, workshops, conferences, video tutorials, discussions, case studies, collaborative teaching, providing of learning resources etc. Practical component is initiated through role plays, mock trials, simulation activities, moot courts, field trips, legal awareness programmes through the legal aid clinics on socio-legal topics etc.

The IQAC initiated structured feedback on curriculum, and its reference to the BoS enables in restructuring the syllabus and its effective implementation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/02/1.1.1-Add-Information.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the new academic year could commence, the faculty members alongwith the Principal, design the annual plan of academic/non-academic activities for the impending academic year. The newly formulated academic calendar, in tune with the academic terms of Goa University, is accessible to all faculty members and can be modified if required. It is continuously monitored by the Principal and HoD through periodic meetings and compliances.

The institute conducts CIE strictly in consonance with the academic calendar, and prepares a plan for the conduct of Intra Semester Assessments (ISA) in accordance with requirements of the Goa University.

The Intra Semester Assessments (ISA) for the B.A.LL.B. Programme which comprises of 25% of the total marking and consists of two components, viz, internal test, assignment and its presentation. The practical papers of the B.A.LL.B. & LL.B. (Degree) programmes are assessed and evaluated on a regular basis, and the viva voce examination for the same is conducted at the end of each semester.

For the LL.M. (CBCS) programme, the ISA component constitutes 30% (except for the course of Legal Education and Pedagogy which is 50%). The ISA, comprising of three components, i.e., internal test, assignment writing and presentation and article writing. The Coordinator of the programme under the guidance of HoD prepares a schedule for the same and ensures its implementation.

Thus the institution maintains coherence between the academic calendar, time tables, syllabus, teaching plan, and its implementation.

File Description	Documents
Upload relevant supporting	View File

document	
Link for Additional information	https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/02/1.1.2-Additional-info.pdf
1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

341

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum, prescribed by Goa University perfectly blends the cross cutting issues pertinent to professional ethics, gender, human values, environment and sustainability in all the programmes and the same are inculcated through the activities of various cells, clubs, committees and other initiatives to enhance professional competency, social commitment of the students and their holistic development.

The courses such as Environmental Studies, Environmental Law, Constitutional Law, Family Law, Cr.P.C., Women and Law, Humanitarian and Refugee Law, Human Rights, Child and Law, Professional Ethics, Law Society and Legal Thought, Research Methodology, Legal education and Pedagogy, Legislative Drafting, Human Rights, CSR, Right to Information and the Law, Juvenile Offenders and the Law and means and mechanism for ADR are offered through the programmes to integrate the crosscutting issues.

The institutional Committees, Clubs, Cells, Legal Aid Clinics, individually or in collaboration with each other take initiative through webinars, seminars, talks, discussions, round table and panel discussions, yoga & wellness, debates, orientation and training programmes, street plays, competitions, awareness drives on the rights of vulnerable groups, rallies, campaigns, workshops, commemoration of national and international days, quizzes, video making, field visits and excursions etc.

The above initiatives are also undertaken through its MoU partners, such as government departments, educational institutions, universities, NGOs, clubs etc., at the state, national and international level with strategic plans and programmes.

It enables the institution's commitment and accomplishment in ensuring the integration of cross-cutting issues into the curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

34

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

478

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.grkarelaw.edu.in/feedback-3/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.grkarelaw.edu.in/feedback-3/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of students admitted during the year**

134

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

45

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The institution conducts pre-admission counseling post G-CLAT results to evaluate students' learning levels and measures to be taken for better performance of the slow learners from the beginning.

Performance in both, Intra Semester Assessment (ISA) and the Semester End Examination (SEA) is taken into consideration to distinguish between the slow and advanced learners.

The mentors and subject teachers interaction with the learners helps in identifying slow and advanced learners, adopting mechanisms like snap test, curricular, co-curricular activities, and also skill development activities. This enables the institution to improve learning level of slow learners and bring them in par with the advanced learners.

The institution strives and ensures the overall development and enhance the learning level of both the advanced and slow learners by involving them in both in-house and ensuring their participation in external/inter-collegiate activities.

The institution relies on mentor reports and counseling inputs to facilitate necessary interventions for slow learners.

The institution ensures that the team participating outside the college should consist of both advance and slow learners, where the advance learners are required to guide the slow learners for better outcome.

The subject teachers takes initiatives to guide the slow learners by conducting remedial classes, and also provide with learning resources to ensure their better performance in the examination.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1rT-LPirJmDxwi2I0wPgonAT8U18rkIKr?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
478	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process**2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

Experiential learning: In its endeavor to enhance the learning level of students, institution provides an atmosphere for learning through experiences. The visits to jail, judicial custody, interaction with officials in the government departments, and NGO's enables the students to acquire practical knowledge with regard the functioning, implementation of sub standard procedural laws, and pros and cons in its implementation

The institution believes in learning beyond curriculum, encouraging students to be volunteers in Sakhi, One Stop Centre to give legal assistance to victims of crimes affecting women like domestic violence and sexual harassment, participation in legal awareness programmes through legal aid clinics of the institution and organizing awareness activities.

Participative learning: In addition to participation in- house literary activities like inter class debate competitions, extempore, etc, the institution encourages students to participate in various Inter- collegiate, state and national level moot court, ADR and allied activities. The students undertake socio-legal projects and carry out surveys to understand the depth of the problem and provide appropriate remedial measures.

Practical learning: The students are professionally trained in Legal Drafting, compulsory internship, client counseling and also Moot Court to develop advocacy skills. Activities through the Legal Aid Clinics and opportunity to be the para legal volunteers helps the students for practical learning

Problem solving methods: the institution insists(ensure) on teachers to undertake problem solving methods which include identification of a problem, formulation and students are required to identify proper solutions to such problems especially in practical subjects/courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/02/2.3.1-WEBSITE-LINK-FOR-DATA_compressed.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution endows with a comprehensive IT enabled environment, wherein it is equipped with high bandwidth internet connection. It has well trained faculty members who ensure the use of a variety of online and offline resources for valuable ICT enabled teaching-learning. This consists of use of LCD projectors, AV facility in the classrooms, and e-learning resources like Law Journals, legal database, Online Public Access Catalogue (OPAC), which enables better conceptual understanding, and to promote an interactive atmosphere in class that allows for active student engagement. The library of the institution facilitates the learners by providing access to e-books, e-Journals, study materials, memorials, articles, legal search engines, legal databases, and learning videos, and as also a repository of examination-related learning resources. In addition, the institution keeps its website up-to-date and provides access to students with all essential notices and circulars. The Institution has a Network Attached Storage (NAS) facility, which allows the teachers to store synopses, outlines of lectures, educational videos and other study materials which are available to the students. As a result, the institution is in constant pursuit to strive in the direction of an incessant conducive environment for an ICT-enabled teaching-learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

142

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

The internal assessment mechanism is both transparent and robust, employing a systematic and fair approach to evaluate students' performance. Clarity and transparency is maintained by communicating assessment criteria, grading methods, and the assigned weightage for different components; which ensures that students have a clear understanding of the evaluation process.

In the B.A.LL.B program, this evaluation constitutes 25% of the assessment, while in the LL.M (CBCS) program, it accounts for 30%, except for Legal Education and Pedagogy, which holds a 50% weightage.

Regular assessments offer a comprehensive view of students' progress, and this enable them to appraise and improve their academic performance. Evaluation components are strategically planned well in advance, and steps are being taken in the fair distribution of internal marks and also identification of the syllabus for the tests. In addition, the subject/course teachers share the answer scripts with the students, and identify the area which requires improvement. The same method is followed in the presentation of the assignments. The institution ensures the academic improvement of the students by providing them an opportunity to appear for re-tests and/or improvement test, if required. After completion of both the components, the total marks are displayed on the Notice Board for their verification. To address any internal examination concerns, a dedicated internal grievance committee is established.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.grkarelaw.edu.in/7858-2/#

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution strives for providing quality legal education by following a structured system in the examination process. It has established procedures for addressing student grievances related to examination, which includes both Intra Semester Assessment (ISA)

conducted by the institution and Semester End Assessment/Examination conducted by the University. Committees are formed at the beginning of each academic year to oversee examination conduct and grievance resolution for internal exams, while the University deals with external exams. Transparency is prioritized in the evaluation process, with answer scripts shared with students to verify their scores and feedback. Opportunities for improvement are provided by conducting repeat tests. The College Grievances Committee is established to redress the grievances in relation to internal examinations. Dissatisfied students can submit written grievances to the Principal within 15 days of declaration of results. The Principal may then forward the grievance to the College Grievances Committee. After providing both parties with an opportunity to present their arguments, the Committee may suggest actions to the Principal. The student will be informed of the findings of the Committee and necessary action will be taken. These mechanisms ensure fair resolution of student concerns and uphold the integrity of the examination process.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.grkarelaw.edu.in/7331-2/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution offers B.A.LL.B, LL.B (Degree), and LL.M (CBCS) programs, each designed to furnish students with a robust intellectual foundation. To ensure a thorough understanding, the institution takes proactive measures to familiarize both teachers and students with the program and course outcomes. At the commencement of the academic year, a comprehensive staff meeting is conducted, where the Principal, along with the Head of the Department and program coordinators, delivers a detailed orientation, elucidating the program and course outcomes to the teaching faculty.

Communication of program outcomes to the first year students of all three programmes is facilitated by the Principal, Head of the Department, and senior faculty members by organizing an orientation program at the commencement of the academic year. In relation to course outcomes, the subject/course teachers are required to provide detailed information on the same and communicate to the students at the commencement of teaching-learning process in their respective subjects/courses. The course outcomes also reflect in the teaching plan, which are required to be submitted to the institution and also to be uploaded in the learning management system. In addition, the programme and course outcomes are displayed on the college website to make it available for teachers, students and prospective learners.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.grkarelaw.edu.in/programme_outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution's vision and mission are dedicated to advancing legal education through innovative teaching-learning methods, aiming to cultivate legal professionals with ethical values who embody the institution's program outcomes. This vision has resulted in the production of accomplished alumni who hold prominent positions in the state of Goa, showcasing the effective growth of learners after completing the law program.

Graduates of the program emerge with a comprehensive understanding of the Indian legal system, the intricacies of justice administration in India, the practical application of law to real-world situations, honed advocacy skills for addressing moral and ethical dilemmas in the legal profession, the capacity to provide clients with professional legal advice, and the refinement of legal research proficiency.

The programme outcomes of any professional institution are to create professionals in the respective field with skill. The institution being a law college strives for producing law graduates with profound expertise. Though, there is no formal mechanism to assess the attainment of programme outcomes, majority of law graduates from the institution have become successful legal professionals like legal practitioners, judicial officers, professionals in public administration, academicians and also advisors in non-governmental organizations clearly indicates the attainment of programme outcomes.

File Description	Documents
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Upload any additional information	View File
Paste link for Additional information	https://grkarelawlibrary.yolasite.com/important-docs-for-download.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

80

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.grkarelaw.edu.in/new/wp-content/uploads/2023/12/Annual-report-2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/02/SSS-Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.80

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.goa.gov.in/department/goa-institute-of-public-administration-rural-development/

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The institution is a trailblazer in knowledge creation and transfer of an innovative culture. Its network of twenty-one Legal Aid Clinics raise awareness about socio-legal issues through interactive sessions and street plays. The institution prioritizes research and encourages its faculty and students to publish in peer-reviewed and UGC-approved publications. The Kare Law journal, a peer reviewed journal of institution features faculty contributions. The Research Development cell organizes training sessions in research and conducts GRKCL Think Tank Sessions, academic discussion series for the faculty.

The institution initiated PROJECT SAKSHAM, to create awareness on Rights of persons with Disability under which 2 workshops were conducted for 32 colleges in Goa.

The institution collaborates through Memorandum of Understanding with institutions and NGOs, to offer certificate programs. The institution conducted 4th Advanced Certificate Course in Indo-European Comparative Legal Studies on IPR in association with Lisbon University, Portugal and collaborated with the Modern Law College Pune for organizing webinar, and Certificate Course on Advanced Forensic Science. Academic mentors, primarily alumni, play a role in knowledge dissemination by bridging gaps in the teaching-learning process. The students are also introduced to the knowledge and experience of the experts by organizing GRK Master Classes and GRK Talks.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.grkarelaw.edu.in/grk-talks-grk-masterclass/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

9

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution encourages the students to conduct extension activities in order to inculcate sense of professionalism among the students by sensitizing them on socio-legal issues.

The student volunteers of Child Rights Cell associated with the Goa State Commission for Protection of Child Rights for delayed birth registration of nomadic tribe named 'Vanarmare', inhabitants of Nirankal village in Ponda.

The N.S.S.volunteers carried out 'SAY NO To PLASTIC DRIVE' and made bags from eco-friendly materials, which were then distributed to shopkeepers. They also organised free medical check-up camp for the people in Margao.

The Legal Aid society organised legal awareness campaigns and street plays in educational institutions and in public places on the socio-legal topics through its 21 legal Aid Clinics.

The student volunteered at Sakhi One Stop Centre, South Goa (MoU partner) They researched on legal rights of women and children and created awareness through street plays.

The Institution adopted two Anganwadis (II & III) at Navelim Shirvodem.The Principal and faculty members interacted with staff and students of Anganwadis.

The institution also conducted seminars, webinars,and competitions on socio- legal topics. The alumni of the institution acted as academic mentors and guided the students in various extension activities.

File Description	Documents
Paste link for additional information	https://www.grkarelaw.edu.in/5457-2/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	View File

Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File
--	---------------------------

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

555

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

28

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has well-ventilated thirteen ICT-enabled classrooms. The Library is automated with New GenLib software and large collection of reference books/journals and other learning resources. The Research Centre constitutes a dedicated space which is provided to research scholars. There is a state-of-the-art Moot Court Hall: which is used to train students for advocacy, mock-trial, negotiation simulation and related activities. The Legal Aid Centre provides free legal aid and legal assistance to the needy sections of the society. A Wellness and Counselling Centre has a full-time Counsellor to provide counseling sessions to the students. There is a spacious Activity Hall equipped with AV facility for the purpose of conducting co-curricular and extracurricular activities. An air-conditioned Ganesh Daivajna Auditorium with the seating capacity of 200 people is used for conducting seminars, conferences, workshops, yoga sessions and other cultural activities. The Seminar Room is ICT enabled and contains facilities for online interactive sessions. Staff room: the institution has a refurbished staff room with identified space for faculty members. Elevator and Ramp/Railing is available for the persons with disability/Divyangjan. DG facility is also available for uninterrupted power supply. A unique Centre for Lusophone Cultural and Legal Studies is housed in the institutional premises. Girls' Common Room facility is available. The

entire educational campus has CCTV Surveillance systems for security and safety of the staff and students. The Canteen serves nutritious and wholesome food at concessional rates.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.grkarelaw.edu.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities to conduct cultural, sports, games (Indoor /Outdoor) and other related activities for the students. The Activity Hall of the Institution is also utilized in the best manner possible for such activities and events like Yoga, cultural competitions and other activities. In addition, the Institution offers facilities for furtherance of sports and games. There is well equipped gymnasium available for the physical fitness of the staff and students. The Institutional revised Sports Policy encourages students and fosters participation.

The Institution facilitates indoor activities like Tennis, Badminton, Chess, Judo, Taekwondo, Judo, Power-lifting, Weight lifting and Tennikoit in the Multipurpose hall within the campus identified for the same. Further, the institution has spacious playground for outdoor sports activities like football, volleyball, Kabaddi and athletics.

The institution promotes and encourages sports activities by providing travelling allowance, food allowances, kit allowances and practice allowance during Inter collegiate /Intra-mural sports activities to the students. In addition, it also provides sports equipments for the activities conducted/organised by the institution as well as the Goa University. First aid kits are also made available to the students whenever required. Sports equipments, First Aid kits are used by the students as required

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

83.36439

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using NewGenLib, an integrated library management software (ILMS) version 3.2 (Helium). This software handles various housekeeping tasks such as book issue, returning, and renewals, member logins, email notifications, tracking new arrivals, maintaining student databases, and facilitating functions like book acquisition, technical processing, serial control, and report generation.

Students can utilize the Online Public Access Catalogue (OPAC) to search for books based on criteria like title, author, subject, keywords, and publisher. All the books are barcoded to streamline the circulation process, and users are assigned unique barcode IDs on their college ID cards. Additionally, electronic resources such as e-books, articles,

and study materials are accessible via Google Drive for faculty and students using registered email IDs.

Moreover, the library provides access to e-resources like N-LIST, the ILI Law Journal database, the Annual Survey of India database, EBC Reader with e-books, and Plagiarism Checker X software to ensure the originality of scholarly content. An independent website, www.grkarelawlibrary.yolasite.com, offers students access to syllabi, assignments, dissertations, the Kare Law Journal, examination-related materials, notifications, and various other links.

The library is equipped with digital displays, book scanners, barcode readers, study carrels, CCTV surveillance, fire extinguishers, and other essential amenities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://grkarelawlibrary.yolasite.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.93995

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has a robust IT infrastructure to facilitate an efficient teaching-learning process, ensuring an enriched academic environment. The internet connectivity in the campus has been increased to a speed of 90 Mbps through a dedicated leased line. To enhance the throughput of the bandwidth, 6 additional access points has been installed in the campus at strategic locations.

The Audio-Video facility with the power back up system in classrooms is periodically upgraded to be in pace with IT upgradation. New projectors have been installed in 6 classrooms replacing the older ones along with 6 speakers. In addition to the regular classrooms AV facility, the institute a recently purchased a 65 inch TV with video conferencing facility with prime feature of active voice tracking system. This feature actively zooms in on the person speaking during live webinar sessions.

30 IP cameras of high resolution has been incorporated to the existing reliable CCTV surveillance system to further reduce the blind spots in the campus. The access rights privileges of users have been updated on Network Attached Storage (NAS) for easily accessing the digitized data. The Directorate of Higher Education are in process of introducing SAMARTH E-governance platform which will manage academic, accounting, examination as well as HR procedures at ease.

Antivirus software on the laptop and desktop computers has been renewed with a 3 year license of Quick Heal Internet Security. The institute has recently purchased DeQ - accreditation support tool for aiding in organized information for the accreditation purpose.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.grkarelaw.edu.in/new/wp-content/uploads/2023/02/VVM-IT-POLICY-2021-22.pdf

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

83.36439

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural facilities are optimally utilized and maintained properly by the institution. The auditorium, sports ground is shared with other VVM's institutions. Housekeeping staff ensures proper upkeep and maintenance. CCTV cameras ensure surveillance. Canteen Committee conducts periodic inspections to ensure clean and hygiene maintained in Canteen. THE System Administrator and Site Engineer ensures the upkeep of the infrastructure including maintenance and repairs of computers by following VVM's IT Policy. The institution takes effective steps in maintaining the elevator, ramp and rail facilities for barrier free access. In addition, the institution ensures safety by having the fire extinguisher, signage boards etc. The Digital Display Board ensures communication to the students and visitors on necessary information.

Licenses of all software including anti-virus quick heal are renewed at regular intervals. The Library has Book bank facility, Balabolka: text to speech software for visually challenged students, reprography, NewGenLib- software, etc. Laptops are available for the students to access Online Public Access Catalogue (OPAC) The library has a Plagiarism Checker software for checking similarity. College Management Software is used to manage financial, academic, and administrative activities besides online

admission, student database, attendance marking, leave applications, report generation, sending alerts.

The Department of Sports and Physical Education is staffed with a Sports Director and a Physical Education Instructor, who conduct and monitor sports activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

51

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non-government agencies during the year

48

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following:
Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/04/impt-links-5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

121

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

121

File Description	Documents
Any additional information	View File

Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	
10	
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
14	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
14	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
3	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
7	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council plays a pivotal role in the realization of our institution's overarching mission. The process of appointing Council members follows a well-defined protocol. The nomination of class representatives ensures equitable representation for both male and female students. The Council consists of the General Secretary, Chairman, Secretary, Legal Aid Society Representative, Moot Court & ADR Society Representative, Ladies Representative, Sports Secretary and Cultural and Literary Secretary. The Legal Aid Society Representative collaborates with the Faculty In-Charge to ensure the efficient execution of various legal aid activities. The Moot Court and ADR Society Representative liaisons with the Faculty In-Charge and members of the society to facilitate programs like intra-collegiate moot court and ADR competitions. The concerns of female students are addressed by the Lady Representative of the Council. The Sports Secretary along with the Department of Sports organizes various sports events. The Student Council annually organizes the 'Cultural, Literary and Sports Festival' titled "Kurukshetra" which features a range of cultural, literary, and sports activities. The Internal Quality Assurance Cell (IQAC) of the institution is mindful of student inclusion with students forming an integral part of its composition. Their presence in the IQAC is instrumental in addressing student grievances and offering constructive solutions and recommendations contributing significantly to institutional decision-making. Gender Champions are nominated to create awareness within the student community regarding issues related to gender equality and women's rights.

File Description	Documents
Paste link for additional information	https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/04/Documents-5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution aims at maintaining professional ties with its brand ambassadors. The Institution is fortunate to have an enthusiastic alumni association which meets on regular basis. The Alumni are involved in training, organizing and judging various competitions conducted by the Institution, like Mock trials, Moot court and ADR competitions, Students' parliament and various other competitions. A State-Level Moot Court Competition and an Inter Class Video Mock trial competition was organized by the Alumni Association. The competitions were judged by the Alumni and the prizes for the same were also sponsored by them. The Alumni have embarked the task of mentoring twenty-two Legal aid clinics all over Goa on various socio-legal issues. The members of the Alumni association assist the students in internship, who are placed with the Alumni and

are provided with financial assistance. The Governing Council of the Institution comprise of prominent members of the Alumni, through which the major decisions are taken, this in turn facilitates their active involvement in the Institution. Some members of the association also contribute academically in the IQAC of the Institution. Overall the alumni of the Institution are involved in arranging guest speakers to address the students in platforms like GRK Master classes, GRK Talks, Seminars, Webinars due to affinity to their alma mater. The Alumni have always been generous to offer to deliver the seminars, webinars and or talks without any remuneration.

File Description	Documents
Paste link for additional information	https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/04/Documents-Write-Ups-Alumni-Association-1-1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution. The Institutional vision is to be a centre of excellence providing quality legal education and development of professionalism with social commitment and the mission is to lead the way in legal education through innovative teaching-learning experiences and to create legal professionals with qualities of commitment towards society, social justice and ethical values which are reflective of the governance of the institution.

The progress trajectory is monitored by Governing Council, which is constituted as per the bye-laws of the Management, comprising eleven members including members of the Management, Principal, HoD, IQAC Coordinator, faculty, alumni and experts in legal field, who meet periodically to monitor the issues pertaining to the Institution. In order to fulfill the institution's vision and mission, participatory management is encouraged under the GC's scrutiny. To aid this process, the institution has a Governing Council Liaison Committee of which the faculty members are an integral part. Various Committees are constituted at the commencement of the academic year, for conduct of activities and programmes to build legal professionalism and ethical values.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective decentralization and participatory management is encouraged by the Management and Governing Council which heavily invests in the betterment and expansion of the institution. Decentralizing the task of MoU activities, a faculty Coordinator is given the charge to conduct programs and activities under the MoU to further the collaboration and the disseminate knowledge through programmes such as seminars, workshops, symposia and certificate courses. The Coordinators are empowered with necessary authority in relation to the conduct and execution of the programmes. Under the guidance and inputs of the IQAC, the institution has successfully conducted activities such as the annual 4th Advanced Certificate Course in Indo-European Comparative Legal Studies on Intellectual Property Rights with its MoU partner, the Faculdade de Direito, University of Lisboa, a One Day State Level Seminar on 'Understanding Gos's Trajectories and Future Prospects' with its MoU partner Sanjeevean Society of Youth Development, the Intra-Colleegiate Negotiation Competition in association with the Parent-Teacher Association, the Inter-Class Video Mock Trial Competition in association with Alumni Association, Child Rights awareness by the Goa State Legal Services Authority in collaboration with National Legal Service Authority and the Child Rights Commission, 6th Portuguese Language Course with Legal Inputs under the MoU with the Centre for Lusophone Culture and Legal Studies.

The faculty members are also invited to the Governing Council meeting to make suggestions/proposals along with a tentative budget towards conduct of curricular and co-

curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The following are the areas where the institutional strategic plan is deployed to facilitate legal education effectively; curriculum development and enrichment, infrastructure- physical and technical, library, and facilities for sports (new playground), canteen and related amenities. Curriculum development is undertaken through the Board of Studies of the Goa University which include the Principal and one senior faculty of this institution, who play a crucial role in the development of curriculum, making suggestions and effectively implementation of the decisions necessary to improve legal education. For understanding the practical nuances of law, special lectures such as the GRK Master Classes and GRK Talks are offered to the learners, visits to prisons and the High Court are undertaken to ensure industry exposure and activities such as Moot Courts, ADR, Client Counseling, negotiation and simulation sessions are integrated into the curriculum. A multi-storied Annexe Building with the staff room housed on the ground floor, Additional classrooms on the first and the second, a Research Centre on the first and an Activity Hall on the fourth of the said building add to the existing infrastructure. Students have access to the internet facility for all academic purposes Internship in the Chamber of senior lawyers is encouraged to help build professionalism and acquaint students to the industry, this includes interaction with the Alumni Association.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Integral to the effective functioning of the institution are its teaching faculty, the Department of Library and Information Science, Department of Physical Education and Sports, Center for Counseling and Wellness Management, Centre for Lusophone Culture and Legal Studies, IQAC and the various committees. The teaching faculty maneuvers its tasks efficiently under the guidance of the Head of Department, in addition are coordinators appointed for self-financing undergraduate and postgraduate programmes. The recruitment procedure of teaching staff is in accordance with the statutes of the Goa University for which approval is sought. The approval from Goa University is then forwarded to the Directorate of Higher Education is further forwarded to the Goa University for approval after which the posts are advertised on regional newspapers for applications. After the interview which is chaired by the external subject expert, language expert, Principal, HoD, and observer from DHE the appointments are made. The faculty incharge of committees has to forward the proposal for the activity to the Principal and IQAC Coordinator via HoD, after the approval the activity is executed. The Institution also functions through Cells/Clubs/Societies such as the Women's Cell, the Red Ribbon Club, Legal Aid Society, Sports Law Club, Constitutional Law Club, etc who champion the cause of society through the conduct of awareness and outreach activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.grkarelaw.edu.in/new/wp-content/uploads/2023/02/NEW-ORGANOGRAM.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
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ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution values its staff and makes all possible attempts to enhance holistic well-being. Programmes on Skill Enhancement, Financial Planning and Literacy are organized for the benefit of the staff. The Center for Counseling and Wellness Management conducts yoga and wellness sessions regularly. In accordance with the Statutes of the Goa University and the CCS Rules, staff of the aided programme are provided benefits such as maternity leave, paternity leave, study leave, child care leave, LTC, bonus as per entitlement, festival advance, medical reimbursement, children's allowance, extra-ordinary leave etc. As a special welfare measure, the Management has, in the self-financed programmes, provided benefits like maternity leave and vacation salary/continuation of service to qualified contract teachers having not less than three years of continuous service and also to non-teaching staff. The Management pays salaries in the event of any delay in receiving government approval after appointments or a delay in disbursement of salaries by the Government. Retiring staff and Doctoral degrees holders are facilitated by the Management under the "Common Farewell Programme for Staff". The Employees Credit Cooperative Society and a branch of a nationalized bank operating in the campus facilitate banking requirements. The staff room is self-contained and has individual seating arrangements and work stations. The Canteen provides a devoted space for faculty to unwind and have refreshing meals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching and administrative staff as well as lower and upper division clerks and of Class IV employees are also maintained by the institution. To improve quality and competencies of the faculty, Principal and Head of the Department observe lectures of faculty and record comments. Feedback of teachers is also taken from the learners at the end of the semester. Faculty is then given the opportunity to inspect the feedback forms and enhance the progression of their skills. Based on the teacher's self assessment, API scores are proposed by the teacher for various indicators and research and academic contribution. These self assessment scores are then verified and finalized by the screening/selection committee. This facilitates the Principal in the preparation of confidential reports. The reporting officer makes confidential reports on upper and lower division clerks containing a component for remarks on work and conduct. These are reviewed by the Reviewing Officer annually and filed in personal files of the concerned employee. Likewise there are forms of Report on the work and conduct of class IV staff. The remarks put by the Reporting Officer are further reviewed by a Reviewing Officer. There is a self assessment report for Principal pertaining to the academic growth and contributions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. In the administrative set up, the Accountant meets the institutional requirements by effecting payments to various stakeholders, generating payment slips, vouchers, receipts, bills, invoices, compliance and prepares balance sheets for the final perusal by the chartered Accountant so appointed. The Management has also appointed a Chief Finance Officer (CFO) for all VVM institutions on campus, to oversee the financial requirements of all the Institutions. The Management has further strengthened this mechanism by appointing a team of teachers, headed by senior faculty member from one of the sister institutions to conduct an internal audit. The Chartered Accountant audits the financial expenses incurred by the Institution. The Chartered Accountant inspects the necessary records and settles queries from the Accountant after which he issues a Certificate of utilization of funds. The Principal of the Institution along with the Chartered Accountant, President of the VVM, Treasurer and Secretary are signatories to the Statement of Accounts. The audited statements for the financial year 2022-23 have been duly certified by the Chartered Accountant in the month of September 2023. The Government Audit is also undertaken periodically wherein a team of Auditors assesses the admissibility of expenses under different heads. During such an audit, expenses towards salaries and non-salaries and their admissibility are duly scrutinized and recoveries, if any, are effected.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.81078

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution not only caters to grant-in-aid programme of the government but self-financing programmes are also being offered, which helps in generation of revenue to the institution in order to meet the expenses of the programmes. The Management takes effective steps in mobilizing the resources beyond the purview of the grant-in-aid of the Government. The institutional funds are utilized for purchase of computer systems and peripherals in view of its growing faculty requirements as also for the purchase of projectors, furniture, library books and legal periodicals and journals. Likewise, funds through the non-salary grants of the Government of Goa have been used for increasing the internet bandwidth. Programmes are also conducted with the collaboration and financial cooperation of the Alumni Association. The funds collected towards the Parent-Teacher Association (PTA) are also utilized for student welfare. For conduct of grand scale activities or events the Institution generates funds through a letter of appeal and the patronage and sponsorship received contributes to the effective conduct of the event. A CSR Committee has been appointed by the Management for effective measures to tap potential resources and generate additional reservoirs of funds, for which it approaches industrial houses with a proper and detailed proposal for funding. The institution has a system for receiving funds for scholarships and endowments to reward meritorious/deserving students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of the Institution has played a pivotal role in the improvement of the quality of legal education, both of the faculty and the learners as also the improvement of the quality of E-Governance in the area of academics and administration. This is projected by the fact that e-content is created and made available to the students, learning resources and reading materials are available in the digital repository maintained by the library. Technology usage is seen in the admission process, payment of fees; conduct of examination and for exchange of correspondence between the institution and its stake holders. The campus management software Fedena is utilized in order to communicate academic progress of the students through attendance, registration number, publishing of reports.

To further the Institutional mission and vision of excellence in legal education and social commitment, the institution has entered into a host of MoUs and Cooperation Agreements with various bodies/institutions/organizations. The Institution in association and in collaboration with its MoU partners organizes various webinars and seminars and social engagement programmes for the purpose of knowledge exchange and social outreach.

The conduct of activities has to follow procedural scrutiny of the Head of the Department and IQAC before implementation. Under the guidance of the IQAC, the Legal Aid Society and NSS unit of the Institution also has reached out to people by providing free legal aid and conducting legal awareness activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has contributed tremendously towards the improvement of the teaching-learning process of the Institution. Observation and monitoring of the lectures is undertaken at

regular intervals. Reviewing of faculty performance is done through feedback forms. Evaluation is undertaken on parameters such as knowledge of the subject, preparedness for the class, communication skills and delivery of content, class control and availability of teachers outside the teaching hours. On the basis of the teachers feedback the Institution also works on the difficulties faced by the teachers. Every faculty prepares a teaching plan with the course outcomes in mind. The Institution also conducts various academic related activities/exercises/competitions to hone the advocacy skills of the students. The attendance of the learners is also strictly monitored by the Institution which is then entered into the DHE portal of integrated academic information management system.

The Institution is growing with the growing number of the national and international MoUs, providing opportunities to faculty and students to develop. A student's mentor, who is an Alumnus of the Institution, is selected for a class/group of students. Such Mentor actively involves and engages with the mentees and provides guidance, inputs. GRK-Master Classes are also engaged by the Student Mentors on topics within the syllabus as an extension of Legal Aid Society.

GRK-Talks are also organized by inviting experts from legal fraternity and academia on topics of socio-legal importance to enhance the knowledge of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.grkarelaw.edu.in/new/wp-content/uploads/2023/12/Annual-report-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has a well formulated annual gender sensitization action plan and makes sincere and active efforts towards organizing activities, events and competitions for the promotion of gender equity.

The institution strives and ensures the safety and security of all by deploying trained security personnel at strategic places in the institution.

Provision has been made for a separate self-contained common room for girls. In addition, separate washroom facilities are provided to girl students on each floor of the building.

Institution appoints a professional counsellor, who conducts mental health awareness sessions for students and staff. Specific programs are organized for female staff and students.

To ensure gender equity, the institution organizes different activities and competitions in which both girls and boys are encouraged to participate discouraging gender stereotypes. Male and female gender champions and lady representative are appointed by the institution, they not only represent the students but also actively make initiatives towards gender equality.

To ensure compliance and effective implementation of the provisions of the Sexual Harassment at workplace (Prevention, Prohibition and Redressal) Act, 2013 ("POSH") & the

Goa Prohibition of Ragging Act, 2008, the institution has set up the statutory committees under the respective Acts.

The institution liaisons with various NGOs and MoU partners to conduct activities on gender sensitization, awareness, and promotion of gender equity. for promotion of gender sensitization and awareness. Girls are also working as volunteers with another MoU partner Sakhi-one stop centre for women.

File Description	Documents
Annual gender sensitization action plan	https://www.grkarelaw.edu.in/new/wp-content/uploads/2023/12/gender-sensitization-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.grkarelaw.edu.in/new/wp-content/uploads/2023/12/7.1.1-Gender-equity-final.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

The generation of solid waste in the institution is negligible. Proper segregation of waste is carried out and students are required to use separate bins for dry and wet waste. The institution focuses on the concept of reduce, reuse and recycle and switches to electronic means of communication which reduces the use of paper. Environmental Law & Biodiversity along with the NSS unit organizes cleanliness activities and also creates awareness about say no to plastic thereby leading to reduction of waste. The institution takes adequate measures to dispose old newspapers, journals, old books etc. for recycling.

Liquid Waste Management

There is a proper sewerage system in the institution whereby the liquid waste is disposed appropriately. Regular maintenance and check are carried out of the liquid waste management system.

E-waste Management

The e-waste generated by the institution is systematically handed over to various e-waste collection agencies. The institution undertakes e-waste management drives on a regular basis. Students and staff are encouraged to bring the e-waste during the collection drives and are advised not to discard the dangerous e-waste irresponsibly. In its efforts to create awareness about the e-waste management, the institution organizes talks, awareness programs, and activities for students.

Waste Recycling System

The biodegradable and non-biodegradable waste is recycled effectively in the common waste composting facility and recycling unit available on the institutional campus. It is functional for all sister institutions under the management of Vidya Vikas Mandal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water

A. Any 4 or all of the above

recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute believes in nurturing an inclusive environment focusing on cultural, regional, linguistic, secular and socio-economic inclusion. The institute conducts a multitude of activities and programs in a bid to promote and advance an inclusive environment. The institute strives to inculcate in its students sensitivity towards various social groups such as the aged in old age homes and children in orphanages by conducting awareness programs and visits.

Activities and programs such as the Communal Harmony Week, Constitutional Law Day commemoration, short video making competition, one-day workshop on "inclusiveness and equality of rights with persons with disabilities", webinar on digital innovation and technology for gender equality, chat by a Brazilian Traveler in association with the Lusophone Society, Goa, Rastriya Ekta Diwas, legal awareness cum sensitisation program for transgenders & sex workers etc. are conducted to promote not just cultural but regional, linguistic, secular and other diversities in the institution.

The Indo-European Certificate Course on Portuguese Language, including a study trip organized in connection therewith, is a unique course and activity offered by the institute that promotes linguistic inclusion and harmony by providing the students and the general public an opportunity to learn and speak a foreign language and exposing them to various cultural aspects associated thereto.

The staff and students of the institution organize and participate in various programs, activities and competitions based on culture, language and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The great values and ideas enshrined under the Indian Constitution are well inculcated among the employees and students of the institution. The Constitutional Law Club of the institution plays an active role in organising various activities, programs and competitions instilling constitutional values, rights and obligations among students and staff. The institution sensitizes the students by encouraging them to participate in these activities.

The Institution celebrates the Law Day to commemorate the adoption of the Constitution of India. The institution also celebrates and commemorates various National Days to inspire the students and staff to protect the dignity of National Flag and National Anthem and cherish the noble ideals of our National Freedom Struggle.

The Institution observes various National Days like Girl Child Day, Women's Day, Senior Citizens Day, National Voters Day etc wherein students are sensitized about various constitutional obligations. Programmes are organized to educate and create awareness among the new voters and significance of elections is informed to the students some of whom are first time voters.

The Drug free India Campaign, Communal Harmony week, Constitutional week, Autism Awareness week and various other national campaigns are undertaken actively by the institution by organising activities on the theme pertaining to responsibilities, rights and duties of citizens.

The institution being a law college offers courses in the curriculum which deals with Constitution, fundamental rights, duties, human rights, and human values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/02/7.1.9-details-of-activites_compressed.pdf
Any other relevant information	https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/02/7.1.9-AORI.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
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Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observes various international and national festivals, commemorative days and events with reverence, gusto and keeping up with the tradition of internalizing the message and themes associated with them. In fulfillment of the same, the institution conducts a plethora of activation, essay, slogan writing, E-Quiz, folk dance, rallies, lectures by eminent personalities, street play etc.

INTERNATIONAL DAYS

The institution celebrated the following international days, World Suicide Prevention Day on 9th September 2022, International Day of Older Persons on 1st October 2022, World Mental Health Day on 10th October 2022, International Women's Day on 8th March 2023, World Autism Awareness Day on 2nd April 2023.

NATIONAL DAYS

The institution celebrates various days of national importance. The institution celebrated Independence Day on 15th August 2022, Republic Day on 26th January 2023 and the Constitutional Law Day on 25th November 2022.

STATE DAYS

The college commemorated the Goa Liberation Day on 19th December 2022, Goa State Hood Day was celebrated in the college on 30th May 2022.

OTHER COMMEMORATIVE DAYS, EVENTS AND FESTIVALS

Communal Harmony Campaign Week, "Swatch Bharat Abhiyan", Rastriya Ekta Diwas, Kargil Vijay Diwas, Christmas, Ganesh Chaturthi, Diwali etc. and other various commemorative days, festivals, events, national campaigns are also celebrated and commemorated by the institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

TITLE OF THE PRACTICE: Social Outreach and Academic Excellence through MoU Linkages

- To encourage students to effectively take part in academic sessions of knowledge sharing
- To provide a platform for students to apply their academic knowledge and skills into practice.
- To have coordinated efforts with the MoU partners for attainment of common objectives of outreach programs with social commitment.
- To create social awareness among the general public in collaboration with the MoU partners
- To give opportunities to students to present their skill, talents and knowledge at a wide spectrum

BEST PRACTICE 2

TITLE OF THE PRACTICE: Adoption of E-Governance for enhancing the efficiency of academic and administrative tasks

1. To promptly facilitate students and staff in accessing academic details and completing the admission and fee payment process via the campus management application "EduQFix."

2. To use campus management application "Fedena" for payroll and leave structure
3. To utilize ICT in teaching and accessing educational materials through NAS (Network Storage System).
4. To convert traditional hard-copy documents into digital format for the purpose of storage and accessibility
5. To encourage use of library resources for research through user friendly technology

File Description	Documents
Best practices in the Institutional website	https://www.grkarelaw.edu.in/best-practices/
Any other relevant information	https://www.grkarelaw.edu.in/new/wp-content/uploads/2024/02/7.2-AORI_compressed.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has established a distinct Center for issues and concerns pertaining to Senior Citizen called LEGAL COUNSELING AND FACILITATION CENTRE FOR SENIOR CITIZENS.

Objective of LEGAL COUNSELING AND FACILITATION CENTRE FOR SENIOR CITIZENS are:

1. To provide legal advice to the senior citizens in distress and assist them in approaching the appropriate legal forum to seek justice.
3. To make senior citizens aware about various Governmental schemes and help them in availing those schemes.
4. To create awareness about rights of senior citizens among general public through rallies, street plays, seminars etc.
5. To conduct surveys on various aspects relating to senior citizens such as health, safety etc. and make necessary representations to the Government.
6. To assist NGOs and voluntary organisations in achieving their objectives of promoting welfare of the senior citizens.

The Institution celebrated International day of Older persons on October 1st, 2022 and also signed MoU with Elder Line, National Help line for Senior citizens on the same day.

A campaign was initiated to create awareness about rights of senior citizens and conducted survey among senior citizens about Awareness of the Maintenance and Welfare of Parents and Senior Citizens Act 2007.

The volunteers created videos relating to legal rights of senior citizens and provisions of the Maintenance and Welfare of Parents and Senior Citizens Act, 2007. These were disseminated among general public via social media platforms of the college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Introduction of the Certificate Courses, two in a year and one every semester in association with MoU partners of the college.
- Implementation of Green Audit.
- Undertaking Academic & Administrative Audit (AAA).
- Upgradation of Institutional Infrastructure.
- Setting up of disabled friendly washroom under project SAKSHAM 2.0 Edition.